

Minutes of the IQAC Meeting on 16th
December 2021

The first meeting of the restructured IQAC was held on 16th December 2021 in the Principal's room. It was attended by the following members:

Chairperson - Prof Rachana Srivastava.
Coordinator - Dr. Monika Srivastava.

Members:

Dr. Manju Singh *MSingh*

Dr. Nidhi Siddharth *Nidhi*

Dr. Shweta Tiwari *Shweta*

Dr. Rashmi Srivastava. *Rashmi*

Mr. Ashish Pathak

As the quorum was complete, the proceedings were held as per the agenda.

1. Chairperson welcomed the new members of IQAC, introduced the Coordinator and offered her complete support and best wishes to the new team.
2. Coordinator read out the objectives and functions of IQAC.
3. Information regarding the new rules and procedures of NAAC.
4. Members came up with their plans and suggestions for improvement in the quality of education rendered by the College.
5. Academic Calendar 2021 - 2022 was finalized.

6. It was resolved that AQAR of 2018-19, 2019-20 will be submit before 15th January 2022.
7. It was decided that criterion wise sample hard copy will be distributed to the teachers so that they start preparing for AQAR 2020-21.
8. College has been functioning through various cells and Committees. IQAC members were given the responsibility of collecting reports of Committees assigned to them. It was decided that IQAC will hold regular meeting with the different Committees.
9. IQAC decided to collect department wise results of both UG and PG programmes. Notice is to be issued.
10. All HODS (Head of Department) will be directed to prepare their Departmental files.
11. NAAC accreditation of our College ended on 24th October 2018. With a view to start the process of 2nd Cycle, which is delayed due to some reasons, IQAC decided to update Minimum Institutional Requirements.
12. Plan of action 2021-22 was finalized.
13. IQAC will try for generating funds from various funding agencies and other sources for the development of infrastructure.
14. New Courses to be started.

Action Taken Report of IQAC Meeting On 16th December 2021.

Criterionwise hard copy of AQAR distributed among the teachers-in-charge.

Format for Department wise results and a file cover for Departmental files distributed to all HODS,

Information Circulated that all Committee heads should handover reports of their cells to the concerned IQAC in charge.

- 13th Sept 2021 - B.A. I Sem I Classes
- 13th Sept 2021 - NSS Registration
- 14th Sept 2021 - Hindi Divison
- 15th Sept 2021 - Zoological Strike Day
- 2nd October - Gandhiji and Lal Bahadur Shastri Jayanti Celebrations
- 5th October 2021 - NCC Enrollment